

# BYOT Student/Parent Agreement

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom instruction. In order to take advantage of those benefits, ELCA is a Bring Your Own Technology (BYOT) school for grades 7 – 12. In this initiative, students are strongly encouraged to bring their own technology devices to school to assist their learning experiences. This document outlines the agreement between ELCA and the student/parent for this program.

## Definition of “Technology”

For purposes of ELCA BYOT, “Technology” means a privately owned wireless devices that include laptop computers and tablets (i.e. iPads, or similar). Screen size for tablets should be 7 inches or greater. This does **NOT** include cell phones, iTouch, or iPod devices (or similar).

## Internet

Students will be expected to access the internet through the ELFBC Wi-Fi network, which will be available in buildings with instructional classrooms. All students will have signed the Student/Parent Contract for BYOT, which requires that they use the ELFBC Wi-Fi network to access the internet. Once on the ELFBC Wi-Fi network, all users will have filtered internet access. The ELFBC Wi-Fi network is filtered in accordance with the Children’s Internet Protection Act (CIPA).

Only the wireless internet gateway provided by ELCA may be accessed while on campus. Personal internet connectivity devices (3G/4G) such as, but not limited to, cell phones / cell network adapters are **NOT** permitted to be used to access outside internet sources at any time.

## Security and Damages

Responsibility to keep the device secure rests with the individual owner. ELCA is not liable for any device stolen or damaged on campus. If a device is stolen or damaged, it will be handled through the administrative office similar to other personal artifacts that are impacted in similar situations. It is recommended that serial numbers be recorded and stored off campus. It is also recommended that skins (decals) and other custom touches are used to physically identify your device from others. Additionally, protective cases for technology are encouraged.

## Being a Digital Citizen

We use information and technology in safe, legal, and responsible ways. We embrace the following conditions or facets of being a digital citizen.

**Respect Yourself:** I will not share inappropriate information or graphics with others.

**Protect Yourself:** I will not publish my personal details, contact details or a schedule of my activities.

**Respect Others:** I will not use technologies to bully or tease other people.

**Protect Others:** I will protect others by reporting abuse and not forwarding inappropriate materials or communications.

**Respect Intellectual Property:** I will suitably cite any and all use of websites, books, media, etc.

**Protect Intellectual Property:** I will request to use the software and media others produce.

## Agreement Guidelines

The use of technology to provide educational material is a privilege. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole.

Students and parents/guardians participating in BYOT must adhere to the Student Honor Code, as well as the Computer & Network Usage Policy (in the ELCA Student Handbook). Furthermore, the student must agree to the following conditions:

- The student takes full responsibility for his or her technology device. The school is not responsible for the security of student-owned technology.
- The technology must be set to silent/mute while in the classroom and on campus.
- The technology may not be used to cheat on assignments or tests, or for non-instructional purposes.
- Students are prohibited from using electronic devices to capture, record, or transmit the audio or images (i.e. pictures/video), of any student, staff member, or other person on school property without the express prior notice and explicit consent for the capture, recording or transmission of such audio or images. Using an electronic device to capture, record or transmit audio or images of an individual or group without his/her/their consent is considered an invasion of privacy and is not permitted. Students who violate this provision and use an electronic device to violate the privacy rights of another person may have their device confiscated. Additional consequences may apply at the discretion of the principal or administration.
- The student accesses only files on the computer or internet sites which are relevant to the classroom curriculum.
- The student complies with teachers' request to shut down the computer/tablet or close the screen.
- The student acknowledges that the school's wireless network filters will be applied to one's connection to the internet and will not attempt to bypass them.
- The student understands that bringing on premises or infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of the ELCA policy and will result in disciplinary actions.
- The student realizes that processing or accessing information on school property related to "hacking", altering, or bypassing network security policies is in violation of the ELCA policy and will result in disciplinary actions.
- ELCA has the right to collect and examine any device that is suspected of causing problems or was the source of an attack or virus infection.
- The student realizes that printing from personal technology devices will not be possible at school.
- ELCA staff cannot provide any technical assistance on personally-owned devices. Users are directed to utilize their user manuals and other resources provided by their device manufacturer for technical assistance.
- ELCA cannot guarantee the opportunity to charge any personal device. It is the responsibility of the student to have a properly charged device before it is needed in school.